



## Programme Analyst

<b>Job title:</b>	<b>Programme Analyst, Youth and Peacebuilding</b>
<b>Level:</b>	<b>NO-B</b>
<b>Position Number:</b>	<b>00186343</b>
<b>Location:</b>	<b>Sarajevo, Bosnia and Herzegovina</b>
<b>Full/Part time:</b>	<b>Full-Time</b>
<b>Fixed term/Temporary:</b>	<b>Fixed Term</b>
<b>Rotational/Non Rotational:</b>	<b>Non-Rotational</b>
<b>Duration:</b>	<b>One year (renewable)</b>

### The Position:

The Programme Analyst is responsible for analyzing and assessing relevant political and social trends, guiding and facilitating the delivery of UNFPA's programmes related to youth development and peace building across the country.

He/She will report to the UNFPA Assistant Representative.

### How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new global strategic plan (2022-2025), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

### Job Purpose:

With multiple, complex socio-political trends and processes influencing the position of youth in the country (youth well-being; emigration; peacebuilding and social cohesion; legacy of war-related pain and trauma), the Programme Analyst will monitor the trends and support the effective management including interventions by UNFPA in the areas of youth empowerment, capacity development and leadership as well changing negative narratives between different population groups. Through substantive analysis and assessment of political and social trends, the Analyst will contribute to project formulation and implementation, including the development of joint programming initiatives with other UN agencies and national development frameworks with relevant partners and stakeholders.



The Programme Analyst will also monitor/adapt implementation of project/programme activities in order to ensure achievement of planned results in line with results-based management principles and relevant organizational policies and procedures.

### **Responsibilities of Programme Analyst:**

- In collaboration with BiH Government counterparts at all levels, NGOs and other partners, contributing to the design and implementation of the country programme and its component projects, aligning with Governments' priorities and UNFPA country programme document .
- Ensuring appropriate monitoring and oversight mechanisms and systems are established and implemented across all youth and peacebuilding programs.
- Contextualizing Youth, Peace and Security (YPS) agenda in BiH through both direct support and empowerment of young people on one hand; and creation/sustaining of enabling environment for youth engagement (policies, structures, mechanisms).
- Harnessing and further expanding UNFPA BiH's partnerships with traditional and non-traditional partners including youth networks, religious leaders and communities, faith-based organizations (FBOs) and community influencers and interlocutors (artists and cultural workers; entrepreneurs; sportspeople) – all aimed towards transforming the narratives around youth engagement and participation in overall development of local communities in BiH.
- Expanding UNFPA BiH's digital portfolio (IT tools and mechanisms) that further facilitate youth participation in decision making, including their access to rights and services
- Working closely with UNFPA BiH's communications staff, to craft engaging public campaigns that focus public attention on youth issues (participation; health and wellbeing; equality; empowerment)
- Analyzing and interpreting the political and social environment relevant to UNFPA activities, and identifying opportunities for UNFPA assistance and intervention. Keeps abreast of new policy developments and strategies by analyzing policy papers, strategy documents, national plans and development frameworks, and prepares briefs and inputs for policy dialogue, technical assistance coordination, and development frameworks.
- Expediting and coordinating project implementation by establishing collaborative relationships with executing agencies, experts, institutions at all levels in BiH and other UN agencies facilitating timely and efficient delivery of project inputs and addressing training needs of project personnel.
- Assessing implications of new policy developments and strategies on programme execution, and ensuring their integration.



- Establishing collaborative relationships with executing agencies, experts, government counterparts and other UN agencies to facilitate timely and efficient delivery of project inputs.
- Analyzes and reports on programme and project progress in terms of achieving results, using existing organizational monitoring and evaluation tools and introducing new mechanisms and systems; identifies constraints and resource deficiencies and recommends corrective action. Monitors projects expenditures and disbursements to ensure delivery is in line with approved project budgets and to realize targeted delivery levels.
- Assisting in implementing knowledge management strategies to capture lessons learned and best practices, sharing these with management for future planning and supporting training needs of project personnel.
- Taking a proactive lead in resource mobilization strategy of the Country Office, by ensuring preparation of relevant documentation, i.e. project documents, project summaries, conference papers, speeches, briefing notes, donor profiles, and participating in related meetings and public events.
- Serves in the relevant youth-related as well as peacebuilding and social cohesion mechanisms both within the UNCT as well as within other institutional groups.

#### **Qualifications and Experience:**

##### **Education:**

Advanced degree in International Relations, Political Science, Management, Human Rights, Gender studies or any other degree relevant to the subject matter.

##### **Knowledge and Experience:**

At least two years of relevant work experience in the area of youth empowerment and/or peace-building in the Balkans

- Experience in programme management and coordination of projects
- Deep understanding of Youth, Peace and Security (YPS) agenda
- Previous experience and successes in cooperation with youth networks, religious communities and faith-based organizations, and government authorities
- Demonstrated experience in conceptualizing, developing and deploying broad public awareness raising campaigns that utilize a mix of both new and traditional media and tools
- The ability for advocacy and advancing a policy oriented agenda would be an asset
- Proven track record, practical experience and knowledge in promoting young people
- Familiarity with UN procedures and working methods, particularly with UNFPA agenda, policies and procedures is highly desirable.



**Languages:**

Excellent command of English and local languages.

**Required Competencies:**

<p><b>Values:</b></p> <ul style="list-style-type: none"><li>• Exemplifying integrity,</li><li>• Demonstrating commitment to UNFPA and the UN system,</li><li>• Embracing cultural diversity,</li><li>• Embracing change</li></ul>	<p><b>Functional Competencies:</b></p> <ul style="list-style-type: none"><li>• Advocacy/ Advancing a policy-oriented agenda</li><li>• Leveraging the resources of national governments and partners/ building strategic alliances and partnerships</li><li>• Delivering results-based programmes</li><li>• Internal and external communication and advocacy for results mobilisation</li></ul>
<p><b>Core Competencies:</b></p> <ul style="list-style-type: none"><li>• Achieving results,</li><li>• Being accountable,</li><li>• Developing and applying professional expertise/business acumen,</li><li>• Thinking analytically and strategically,</li><li>• Working in teams/managing ourselves and our relationships,</li><li>• Communicating for impact</li></ul>	<p><b>Managerial Competencies:</b></p> <ul style="list-style-type: none"><li>• Providing strategic focus,</li><li>• Engaging in internal/external partners and stakeholders,</li><li>• Leading, developing and empowering people, creating a culture of performance</li><li>• Making decisions and exercising judgment</li></ul>

**Compensation and Benefits:**

This position offers an attractive remuneration package including a competitive net salary plus health insurance and other benefits as applicable.

**Disclaimer:**

UNFPA does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Fraudulent notices, letters or offers may be submitted to the UNFPA fraud hotline <http://www.unfpa.org/help/hotline.cfm>